

**REQUEST TO: The Sea Chase Architectural Review Committee**

Applicant(s): \_\_\_\_\_

Date: \_\_\_\_\_ Unit No: \_\_\_\_\_ Phone No: \_\_\_\_\_

Alternative Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

Project being requested: Describe any modification, alteration or addition in detail (using additional pages as necessary), provide material specifications, color, dimensions, schedule of work, drawings, and other helpful information. Owner must also agree to abide by specifications of sound dampening material if new flooring is to be installed. **You must also include names and contact information for contractors/purveyors.** \*

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Request cannot be processed until it is complete.

Applicant(s) acknowledge written approval of request must be granted before the job is to begin, and that they could be forced to have the project reversed if work is begun before approval is given. Applicant(s) also acknowledge that this request is approved AS PRESENTED to the committee and must be completed as presented and must be begun and completed within the work schedule given. Any changes are not approved and will not be accepted without written approval of the committee. The Applicant(s) further acknowledge they will comply with the DECLARATION OF PROTECTIVE COVENANTS AND RESTRICTIONS FOR SEA CHASE, its policy on renovations (see attached), and all governmental laws, rules and regulations pertaining to this request. Any "remodeling" or "construction" work must be commenced on or after May 1 and must be completed, as evidenced by a Certificate of Occupancy, Certificate of Completion, or similar approval from a governmental entity, by November 1 of the same year.

**ALL CONTRACTORS MUST BE LICENCED, PROVIDE WORKERS' COMPENSATION (IF APPLICABLE) AND BE INSURED TO PERFORM WORK ON THE PROPERTY AND EVIDENCE OF THIS MUST ACCOMPANY THIS REQUEST.**

Please sign and return this form and supporting documentation to the Sea Chase Manager whose office is located on the third floor.

\* Notes: All construction vehicles and dumpsters are to be confined to the northwest corner of the parking lot area.

**Sound dampening material under flooring must be, minimally, Proflex RCU-250 (or equivalent in specifications).** This is sheet goods that are a combination of ground rubber and cork. This should be adhered with and all-in-one wood adhesive for maximum noise abatement. The exception to this adhesive is when a wood floor is to be cemented down, as opposed to floating, then a PWA 600 or 700 should be used for both the underlayment and the wood flooring so that expansion and contraction is the same.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

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DATE RECEIVED BY COMMITTEE: \_\_\_\_\_  
APPROVED ( )      DISAPPROVED ( )      APPROVED WITH CONTINGENCY  
( )  
COMMENTS/REQUIREMENTS: \_\_\_\_\_

\_\_\_\_\_  
Sea Chase Condominium Association

By: \_\_\_\_\_

Date: \_\_\_\_\_

